CGD Computer Guideline

1) Following UCAR policy, CGD is providing one computer system/laptop for each employee. This includes the following:

   1 laptop
   2 monitors (one for the office and one for the remote worksite)
   Peripherals such as a standard mouse, standard keyboard, and docking station (not including a printer)

   These will be maintained by ISG/NRIT.

2) CGD employees may purchase the following with grant funding, in addition to #1:

   1 laptop or desktop*
   Monitors
   Peripherals

   These will be maintained by ISG/NRIT.
   *Additional laptops or desktops can be purchased with grant funding if there is a justifiable, work-related or accessibility issue. Subject to approval by ISG and Lab Director

3) CGD employees may purchase the following with their Flexible Work stipend (provided by UCAR to each employee to help offset some of the costs of a flexible schedule):

   1 desktop, laptop or tablet
   Monitors
   Peripherals

   These will **NOT** be maintained by ISG/NRIT and will not include UCAR-provided licenses for software including but not limited to MS Office and Adobe Acrobat.