

- 1) Following UCAR policy, CGD is providing one computer system/laptop for each employee. This includes the following:

- 1 laptop
- 2 monitors (one for the office and one for the remote worksite)
- Peripherals such as a standard mouse, standard keyboard, and docking station (not including a printer)

These will be maintained by ISG/NRIT.

- 2) CGD employees may purchase the following with grant funding, in addition to #1:

- 1 laptop or desktop*
- Monitors
- Peripherals

These will be maintained by ISG/NRIT.

*Additional laptops or desktops can be purchased with grant funding if there is a justifiable, work-related or accessibility issue. Subject to approval by ISG and Lab Director

- 3) CGD employees may purchase the following with their FWA stipend (provided by UCAR to each employee to help offset some of the costs of a flexible schedule):

- 1 desktop, laptop or tablet
- Monitors
- Peripherals

These will **NOT** be maintained by ISG/NRIT and will not include UCAR-provided licenses for software including but not limited to MS Office and Adobe Acrobat.